

MARSILLI

PRIVACY POLICY

PRIVACY POLICY (CV)

This privacy policy is in accordance with the Legislative Decree n. 196/2003 “Personal Data Protection Code” (as amended by Legislative Decree n.101/2018 which adapted the national legislation to the GDPR - EU Regulation 2016/679).

WHO IS THE CONTROLLER OF PERSONAL DATA PROCESSING

Marsilli S.p.A (from here on referred to as the “Company”), with headquarters in Italy, Castelleone (CR), Via Per Ripalta Arpina 14.

The Company is the controller of all personal data collected.

The list of persons in charge of the processing is available at the above-mentioned company headquarters.

CONTACTS

To request the contact details of the Company in charge of the processing, please send an email to the following address: privacy@marsilli.it

WHICH PERSONAL DATA CAN BE COLLECTED

The data voluntarily provided by you for selection purposes may be collected, such as:

- Contact details – information relative to your name, place and date of birth, address, phone number, cell phone number, email address, etc.
- Information relative to your education and training.
- Work experience.
- Interests and other information willingly provided in your CV.
- Any special category personal data, for example belonging to protected categories.

WAYS PERSONAL DATA IS COLLECTED

The Company collects and processes your personal data in the following situations:

- spontaneous application;
- application to our personnel selection campaigns;

If you wish to update your personal data, please use the notification procedure you currently use, that is to say insert a new CV.

PURPOSES OF PERSONAL DATA USE

Personnel selection

The company can process your personal data for recruitment and selection of personnel, including the recording of your CV in its database); the Company can process your contact data, in particular your email or phone number, to provide you with information regarding the selection.

Prerequisite for the processing of data is the execution of pre-contractual activities, pursuant to art. 6 (1) (b) of the GDPR, while the prerequisite for the processing of your special category personal data, where spontaneously provided, is **consent**.

Consent to the processing of special category personal data is mandatory for selection purposes. Failure to consent to processing sensitive data will not allow participation in the selection as the data provided cannot be processed.

HOW WE RETAIN AND PROTECT PERSONAL DATA

All of your personal data is stored in our archive, both digital and hard copy, or in the archive of our service providers and are accessible and useable according to our standards and security policies.

The personnel authorized to process your data is adequately trained and authorized in function of the activities to be carried out and the tasks assigned.

The Company applies all safety measures necessary to guarantee safety, confidentiality, integrity and availability of your personal data by means of a ISO/IEC 27001 security system.

HOW LONG THE INFORMATION IS RETAINED

Your personal data is stored for no longer than it is necessary for the purpose for which it is processed or for other legitimate purposes. Therefore, if your data has been processed for two separate purposes, your data is stored for a period of time equivalent to the purpose with the longer term. However, your personal data will no longer be processed for the purpose with the shorter term.

When your personal data is no longer necessary, or when there is no longer a legal prerequisite to retain it, it is irreversibly anonymised (in this case it can be stored) or securely destroyed.

Hereunder are the periods for the retention of your data in relation to the different above-mentioned purposes:

Personnel selection: the data processed with personnel selection purposes can be retained up to 12 months from the date on which the data was provided or updated. You may at any time exercise your rights in writing by email to privacy@marsilli.it.

WHO CAN WE SHARE YOUR PERSONAL DATA WITH

The following persons have access to your personal data:

- duly authorized employees
- suppliers of services connected to the selection and the processing of the personal data provided.
- external suppliers, who support the services provided, and who will be named responsible for the processing of your data, if necessary

DATA PROTECTION RIGHTS AND THE RIGHT TO SUBMIT A CLAIM

In accordance with the GDPR, if the conditions are met, you may exercise the following rights:

- access to your personal data;
- a copy of the personal data you provided (portability);
- correct the data in the Company's possession;
- delete any data for which there is no longer a legal prerequisite for its processing;
- revoke your consent;
- limit the way your personal data is processed, within the limits foreseen by the regulation;

- opposition to processing if included in the applicable regulation.

The exercise of these rights is subject to a few exceptions aimed to safeguard public interest. If you exercise any of the above-mentioned rights, it will be our duty to verify that you are entitled to exercise this right and we will provide feedback, generally, within a month.

For possible claims and reports you have the right to contact the control authorities.

CONSENT TO THE PROCESSING

By filling in this form with your personal data details and ticking the box at the bottom of this form you give consent to the processing of your data for the purposes and in the ways above-mentioned.

In particular you give your consent for the processing of your special category personal data for purposes relative to the selection of personnel and the communication of said data to third parties, as indicated in this policy.

This consent applies until a written request to revoke is sent via email to the address privacy@marsilli.it.

I consent to the processing of my data

I do NOT consent to the processing of my data